



VERENIGING VAN ADVOKATE

SOCIETY OF ADVOCATES

MOKHGATLO WA BAEMEDI

### APPLICATION FOR ADMISSION TO THE GSA'S 2025 PUPILAGE PROGRAMME

**Note:** Disinformation submitted by you in any form will lead to the outright rejection of this application and immediate termination of GSA pupillage, if so granted, consequently thereto. The GSA reserves the right to report such conduct to the LPC.

**Minimum requirement: LLB Degree.**

**NB:** Proof of payment of a non-refundable Application - Administrative Fee of R1,000.00 must accompany your application documents. See banking details below.

**NB:** Applicants are required to **e-mail or personally deliver** their Applications and Annexures by hand & securely packaged **before or on January 15<sup>th</sup> 2025** clearly marked for the attention of:

**Adv. Ettian Raubenheimer or Adv Alexia Vosloo de Witt or alternatively mailed to their addresses below.**

Chairperson of the GSA's Practical Vocational Training & Professional Development Portfolio Committee

**Care of: Ms Engela Huyser Receptionist at Centaur House, 38 Ingersol Rd, Lynnwood Glen, Pretoria, 0081**

**OR e-mail addresses:** alexia@adv-vosloodewitt.com & cc'd to ettian@wol.co.za

#### Particulars of Applicant:

Full name & Surname: .....

Identity number: ..... \*\* Age: ..... Gender: .....

Residential Address: .....

.....Contact #: .....

Work Address: .....

.....Contact #: .....

Postal Address: .....

.....

e-mail Address: .....

#### Academic qualifications \*\* & indicate at which academic institution obtained:

.....

.....

#### Letters of Good Standing from above Universities / Academic institutions \*\*

\*\* certified copies must be attached.

#### Admission as Advocate: [if admitted]

Date: ..... Case #: ..... Division: .....

**THE FOLLOWING DOCUMENTS ARE REQUIRED TO BE SUBMITTED:**

- i. Proof of Payment of the R1000.00 non-refundable Administrative Application Fee;
- ii. South African Identity Document; \*\*
- iii. Degree certificates of all degrees and/or accreditations obtained; \*\*
- iv. Academic record of the degrees obtained specifically the LLB degree; \*\*
- v. Certificates confirming any professional accreditations; \*\*
- vi. Full employment history with employment references and/or recommendation from each employer; \*\*
- vii. A proper rendition of previous Legal Experience – if any.
- viii. An **affidavit** containing the following information:
  - a. Confirmation of no criminal record, or any outstanding criminal, civil or disciplinary inquiries against the applicant. [a police clearance certificate of not older than 3 months must be submitted as well];
  - b. Confirmation that there are no investigations pending against the applicant.  
Any relevant and applicable annexures in support of the above should be attached.  
**\*\* certified copies must be attached.**
- ix. A précis of no more than 200 words in which the applicant provides motivation for entering the advocates profession as well an understanding of the advocates profession and its current state in South Africa, and the importance of the advocates profession to society.
- x. An undertaking of compliance with the specific requirements of the Legal Practice Act in respect of the undertaking of pupillage. Each of the particular requirements must be individually addressed and substantiated.
- xi. Applicants should submit a video clip of no longer than three minutes in which they introduce themselves and explain their commitment to the process of pupillage.
- xii. The documents mentioned above, should be contained in a properly indexed and paginated bundle of documents.
- xiii. Specific attention will be given to the structure, neatness, comprehensiveness, professional presentation and compliance with the instructions

**PERSONAL SUBMISSION OF APPLICATION**

Application forms together with supporting documentation must be **personally handed in** by the applicant him-, or her-self at the administrative office of the GSA, situated at Centaur Chambers, 38 Ingersoll Avenue, Lynnwood Glen, Pretoria **before or on January 15<sup>th</sup> 2025** or **alternatively mailed to alexia@adv-vosloodewitt.com & cc'd to ettian@wol.co.za**

**Importantly: No late applications will be accepted.**

**PUPIL SELECTION & VETTING PROCESS**

Applications submitted will be vetted and evaluated by the GSA's designated Sub-Committee for: Practical Vocational Training & Continued Professional Development;

Non-compliant applications will be disqualified;

Compliant applications will then be evaluated according to a predetermined rubric. From these – successful applicants will be required to write a Pupillage Entrance Exam which will comprise the following papers:

- Logical reasoning;
- Analytical reasoning;
- Reading comprehension - and -
- Writing skills.

The Pupillage Entrance Examination will be conducted and only the best overall applicants be invited to join the GSA's 2025 Pupillage programme.

The pupillage programme - which predominantly will be based on lectures and e-learning via the internet - will commence during February 2025.

**FEES PAYABLE:**

**Non-Refundable Application Fee:** R1,000.00 – Proof of Payment to accompany this application.

**Pupillage Course Fee:** R15,000.00 is payable in full before a successful applicant will be permitted to join the programme.

**Account Details:** **The Administrative Deposit and the above Pupillage Course fees must be paid into:**

<b>Bank:</b>	<b>ABSA</b>	<b>Account:</b>	<b>GSA Pupils</b>
<b>Number:</b>	<b>936 7153 359</b>	<b>Branch:</b>	<b>Brooklyn</b>

**DECLARATION:**

I the applicant identified herein above, hereby declare that all the above given particulars are true and correct and that I am duly entitled to the qualifications and concurrent accreditations and achievements I have stated above. Should I be selected as pupil for the Gauteng Society of Advocates 2025 Pupillage School, I undertake to fully comply with all the requirements of the Society, the Legal Practice Act, Rules and Regulations and concurrent requirements laid down by the Legal Practice Council of South Africa.

I fully understand that it is required that pupillage be completed on a full-time basis and that I may not seek or be employed in any capacity contrary hereto during my pupillage.

**Thus, stated and signed at** ..... **on this the** ..... **day of** ..... **20**....

**Signature of Applicant:** .....