

Itumeleng Moeletsi

Corporate & Commercial Law Specialist | Legal Consultant | LLM Candidate (Corporate Law)

Pretoria, South Africa

Itumeleng Moeletsi is a dynamic legal professional with over 10 years of diverse experience in legal advisory, corporate governance, regulatory compliance, and commercial law, currently completing her Master of Laws (LLM) in Corporate Law. Her practice spans both public and private sectors, with specialized knowledge in legal risk management, fintech, and corporate structuring.

She is currently a Legal Consultant and Founder at BIM Legal Advisory Services. Where she provides strategic legal advisory and corporate governance support to clients, with a strong focus on compliance, legal engineering, and company secretarial services. Her role includes overseeing board governance processes, regulatory reporting, statutory compliance, and legal document management, core competencies aligned with the responsibilities of a Company Secretary.

Previously, Itumeleng served as General Legal Counsel at iVeri Payment Technologies, a regulated fintech entity, where she developed deep expertise in corporate governance, compliance in financial services, contract lifecycle management, and regulatory risk across jurisdictions. She led initiatives involving PCI DSS, FICA/AML compliance, and data privacy, ensuring alignment with both South African and international standards.

Contact

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Honors & Awards

- **Deloitte Six Signature Traits of Inclusive Leadership Award (**
- **Deloitte Africa Brand Ambassador**
- **Finalist, Forty under 40 Awards**
- **Employment Equity Forum Contributor**

Professional Experience

BIM Legal Advisory Services

Legal Consultant January 2023 – Present | Pretoria, SA

- Provide corporate governance advisory including compliance with the Companies Act and board procedures.

- Draft and review board resolutions, minutes, and compliance reports.
- Facilitate director induction, governance training, and maintain statutory registers.
- Collaborate with clients on legal strategy and investment structuring, supporting long-term partnerships.
- Lead legal support in technology transformation, including AI-powered workflow automation.
- Spearhead legal engineering solutions for workflow automation and AI-driven process optimization.
- Advise C-suite executives on risk management, regulatory compliance, and commercial agreements.
- Design training programs for legal teams on emerging regulations and agile governance frameworks.

iVeri Payment Technologies

General Legal Counsel | Jul 2022 – Mar 2024 | Johannesburg, SA

- Served as principal legal advisor for all corporate and commercial operations.
- Ensured compliance with regulatory frameworks, including FICA, FAIS, and PCI DSS.
- Drafted and negotiated high-value contracts and board-level documents.
- Led the implementation of governance structures and regulatory risk frameworks.
- Supported patent and IP protection, as well as international employment law matters
- Directed PCI DSS and FICA/AML compliance for 200+ global merchants.
- Led patent filings for 3 fintech innovations and drafted cross-border employment contracts.
- Reduced regulatory penalties by 45% through proactive risk audits.
- International Employment Law: Providing guidance on cross-border employment matters and ensuring compliance with international labor laws.
- Intellectual Property: Managing the execution of patent, trademark, and industrial design protection procedures to safeguard the organization's intellectual assets.

IoT.nxt

Group Legal & Risk Advisor | Jul 2021 – Jul 2022 | Johannesburg, SA

- Facilitating and reporting on Risk Management for the organization inclusive of implementing programs and mitigation plans to assist with the revision and development of company policies and procedures and contribute to the management of corporate governance.
- Implementation and drafting of the Due Diligence and PAIA plans and policies.
- Conducting legal analysis and researching legal matters.
- Providing detailed legal advice on legal matters and commercial support to management on transactions with clients, suppliers and other 3rd parties.
- Drafting legal opinions, templates, memoranda and briefing documents
- Reviewing legal material.
- Formulating formalities regarding settlements or disputes.
- Monitoring the implementation of the legal clauses.
- Contribute to the development of company policies and procedures, ensuring legal consistency within the subsidiaries and business units.
- Ensure the consistency of commercial, legal and risk management in the business units by working with the business units to achieve strategic objectives/projects.
- Provide regular reports on the status of legal issues being dealt with within the business units by ensuring that all information regarding legal matters are recorded accurately and kept up to date and provided to the relevant management teams and stakeholders.

Deloitte South Africa

Senior Legal Consultant | Jun 2016 – Jul 2021 | Johannesburg, SA

- Collaborating with the Risk Advisory service line with complex, strategic and financially important contract negotiations.
- Assisting the RA business units with engaging client legal teams and external lawyers simultaneously,
- Adopting a solution orientated and risk-based approach, supporting the team in driving this behaviour within the business.
- Regularly monitoring, assessing and highlighting particular risk/legal trends and sharing this knowledge with other members of the team.
- Providing support to the RA business covering the entire sales cycle from supporting the engagement teams with their initial interactions with clients, to tender and bid response development and finally contract negotiations.

- Compiling a summary report of findings, for submission to the relevant structures - an example of these is the the Client Risk Report and the legal monthly report that goes out for LeadCo presentation Monthly.
- Supporting the Risk Advisory QRM team in its advice to Deloitte's management and practitioners on general legal and risk management issues, based on an understanding and appreciation of the key business risks that need to be managed.
- Upholding and promoting the importance of confidentiality and the "need to know" basis.
- Providing internal commercial legal advice to business for the Risk Advisory Community.
- Reviewing, negotiating and drafting of contracts.
- Training Risk Advisors and the rest of the Risk Advisory business (from Junior Consultants to Partners) in relation to the contract management system requirements nationally and the relevant engagement contract types. This is done by transforming the legal information into useful information that the business is able to better understand/
Perform internal quality review procedures as per internal checklists.

Education

- **LLM in Corporate Law** | University of South Africa | 2024
- **LLB & BCom Law** | University of Johannesburg | 2011–2015
- **Self Leadership Certification** | North-West University | 2022